

TOWN OF BAILEY MEETING MINUTES  
REGULAR MEETING – 11/13/2023

The Regular Meeting of the Bailey Town Board was held in the Bailey Town Hall on November 13, 2023, at 7 PM.

The following members of the Bailey Town Board were present: Mayor Thomas Richards, Mayor Pro Temp/Commissioner Walter Wells, and Commissioners Richard Wilson, Dillon Bissette, Ervin Powell, and David Evans.

Also in attendance was Town Administrator Joel Killion.

**Called the meeting to order and welcomed guests:**

Mayor Pro Temp/Commissioner Walter Wells called the meeting to order and welcomed the guests.

Commissioner Powell delivered the invocation.

**Public Hearing(s):**

None

**Approval of meeting minutes and financials:**

Commissioner Evans made a motion to approve the meeting minutes, and Commissioner Powell seconded the motion. Motion carried.

Vote: Mayor Richards: N/A, Commissioners Evans: Aye, Powell: Aye, Wells: Aye, Bissette: Aye, Wilson: Aye.

Commissioner Evans made a motion to approve the financials, and Commissioner Powell seconded the motion. Motion carried.

Vote: Mayor Richards: N/A, Commissioners Evans: Aye, Powell: Aye, Wells: Aye, Bissette: Aye, Wilson: Aye.

**Agenda:**

Mayor Richards made room in this part of the Agenda for Ms. Annie Anderson (Curator of the Country Doctor Museum) to present an update on the Country Doctor Museum. Ms. Anderson also shared the intent for the Museum to develop a deeper partnership with the Town of Bailey.

**Planning Board:** Zoning Administrator Shawn Lucas stated that the Planning Board did not meeting in October but will meet on November 20, 2023, at 7pm.

**Envirolink:** Mr. Andrew White (the Director of Operations) was not present, but Mayor Pro Temp/Commissioner Wells (who is over the Sewer/Water department) went over the Monthly Activity Report for November.

**Top Notch Lawn Care:** Mr. John Thompson (Owner/Operator) was not present due to having a sick child at home. But Town Administrator Killion shared that Mr. Thompson provided Streets, Trees and Zoning Commissioner Powell with the Town Trees Audit he was asked to conduct for the Town so that Commissioner Powell can review it and determine the best course of action to submit to the Board of Commissioners.

### **Old Business:**

**Advisory Committees Update** – Mayor Pro Temp/Commissioner Wells shared regarding the Advisory Committee Meetings that had taken place so far for the Water/Sewer, Cemetery and Police departments. He then, in order to make the Committees more official by a vote of the Board, made a motion to approve the creation of the Advisory Committees, and Commissioner Wilson seconded the motion. Motion carried.

Vote: Mayor Richards: N/A, Mayor Pro Temp/Commissioner Wells: Aye, Wilson: Aye, Wells: Aye, Bissette: Aye, Powell: Aye.

**RR Bridge/Sandford Street Issue** – Mayor Pro Temp/Commissioner Wells provided an update on where the Town of Bailey currently is in its negotiations with the NCDOT and the Carolina Coastal Railroad company. He said that he had also found some options the Town can use for reducing collisions if the Board of Commissioners decides to take over that portion of HWY 581/Sandford Street from the NCDOT.

Mayor Pro Temp/Commissioner Wells then provided an update on the Bailey Church of God's request, through their contractor, to tap into the Town's water supply at the fire hydrant located at Pace Road/ALT 264. He said that the contractor (Mr. Robbie Lamm) has offered to cover all the costs and do all the work to install a water meter (not a fire hydrant) in front of the new church and that they would be responsible for the line from the meter to the church itself. The Town would have no cost in it at all. The church would pay for it all and would have responsibility for the line. He then asked the Board if it would consider taking on the Church of God as an out-of-town customer at no cost to the Town.

Commissioner Evans made a motion to accept the contractor's offer, and Commissioner Wilson seconded the motion. Motion carried.

Vote: Mayor Richards: N/A, Commissioners Evans: Aye, Wilson: Aye, Wells: Aye, Bissette: Aye, Powell: Aye.

**New Business:**

**2024 Board of Commissioners Regular Meeting Schedule** – Town Administrator Killion referred the Board of Commissioners to the document in their packets related to this, asked them to review it, and please vote on it as they see fit.

Mayor Pro Temp/Commissioner Wells made a motion to approve this schedule, and Commissioner Wilson seconded the motion. Motion carried.

Vote: Mayor Richards: N/A, Commissioners Wells: Aye, Wilson: Aye, Evans: Aye, Bisette: Aye, Powell: Aye.

The Board decided to postpone votes on the 2024 Town Hall Holiday Schedule and the 2023 Christmas Bonuses for the next Board of Commissioners' meeting on December 11.

**Public Comments:**

No one signed up to speak.

**Department Head Comments:**

**Zoning Administrator/Code Enforcer, Shawn Lucas:** Zoning Administrator Shawn Lucas said one zoning permit was issued this month. He also shared that there is some future planning and development related to Tony Stone's question about the former trailer lot.

**Bailey Police Department:** No present.

**Town Administrator, Joel Killion:** Town Administrator Killion presented Budget Amendment #1 to the Board as included in their packets, asked them to review it and to any questions they would like and to vote on it as they see fit.

Commissioner Evans made a motion to approve Budget Amendment #1, and Commissioner Wilson seconded the motion. Motion carried.

Vote: Mayor Richards: N/A, Commissioners Evans: Aye, Wilson: Aye, Wells: Aye, Bisette: Aye, Powell: Aye.

Then, Mr. John Bass (assistant to Mr. Joe McKemey) of McDavid Associates was given the floor to share regarding Change Order No. 3 for the Bailey 2020 VUR Sanitary Sewer Replacement Project (VUR-W-ARP-0026).

Commissioner Evans made a motion to approve the change order, and Commissioner Wilson seconded the motion. Motion carried.

Vote: Mayor Richards: N/A, Commissioners Evans: Aye, Wilson: Aye, Wells: Aye, Bissette: Aye, Powell: Aye.

### **Commissioner Comments:**

**Walter Wells:** Mayor Pro Temp/Commissioner Wells share that the Town received a letter from the railroad regarding the easement used to gain access to the sewer treatment plant. The railroad apparently has no record of it, so they have asked the Town to complete some paperwork so they can re-establish the easement.

He then shared that there are contingency funds available in the two current sewer projects underway that can probably be used to help bring the wastewater sewer facility up to date as required by the NCDEQ. So, this will be a process that has to include getting approval from the state.

Finally, he went on to share that Senator Lisa Barnes has informed us that there are funds from the recent state budget that can be made available to Bailey to help address sewer issues. So, we will be hearing from her office at some point on what exactly will be available.

**Richard Wilson:** Commissioner Wilson asked the Board of Commissioners to seriously consider a solution to the issues at the cemetery where people have failed to comply with the rules regarding what is and is not allowed. He also mentioned that a metal detector is needed to find the stobs in Section E placed by the surveyor to help place burials properly.

**Dillon Bissette:** Commissioner Bissette shared that when the Board approved the recent budget that included the \$30/hour pay for the police officers, Officer DeShawn Taylor's pay was not also raised, even though it was permitted by the approved Budget. Therefore, he is owed back-pay for what the Budget allowed, which is \$2,996.40.

Commissioner Dillon made a motion to approve the backpay of \$2,996.40, and Commissioner Powell seconded the motion. Motion carried.

Vote: Mayor Richards: N/A, Commissioners Bissette: Aye, Powell: Aye, Wells: Aye, Evans: Aye, Wilson: Aye.

**Ervin Powell:** No comment.

**David Evans:** No comment.

**Mayor's Remarks:**

Mayor was not present.

Commissioner Evans made a motion to adjourn the meeting. Commissioner Wilson seconded. Motion carried.

Vote: Mayor Richards: N/A, Commissioners Evans: Aye, Wilson: Aye, Wells: Aye, Bissette: Aye, Powell: Aye.

Meeting adjourned.

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Thomas Richards, Mayor

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Joel Killion, Town Administrator