

TOWN OF BAILEY MEETING MINUTES
REGULAR MEETING – 10/16/2023

The Public Hearing and Regular Meeting of the Bailey Town Board was held in the Bailey Town Hall on October 16, 2023, at 6:30 PM.

The following members of the Bailey Town Board were present: Mayor Pro Temp/Commissioner Walter Wells and Commissioners Richard Wilson, Dillon Bissette, Ervin Powell David Evans.

Also in attendance was Town Administrator Joel Killion.

Called the meeting to order and welcomed guests:

Mayor Pro Temp/Commissioner Walter Wells called the meeting to order and welcomed the guests.

Commissioner Powell delivered the invocation.

Mayor Pro Temp/Commissioner Walter Wells started by sharing that during the last Commissioner meeting in September, his role as Mayor Pro Temp was appointed by Mayor Richards. But, according to the Town's Ordinance, the Mayor Pro Temp is picked by the Board of Commissioners and not by the Mayor. So, he suggested that the Board revisit this issue and asked in anyone on the Board wanted to nominate someone on the Board to serve as Mayor Pro Temp.

Commissioner David Evans made a motion to nominate Commissioner Wells to be the Mayor Pro Temp. Commissioner Wilson seconded the motion. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Evans: Aye, Wilson: Aye, Bissette: Aye, Powell: Aye.

Public Hearing(s):

Zoning Administrator Shawn Lucas shared that there are two requests to change the Town of Bailey Ordinances.

The first request is for allowing auto leasing within the Town of Bailey town limits zoning district of TC/TCE (Town Center and Town Center Extension). This also includes a request to do auto sales on the requestor's lot, which is located at the intersection of Deans Street and Jackson Street in the empty lot beside Bailey Pharmacy.

Mayor Pro Temp/Commissioner Wells opened the floor for public comments on this request.

When no one present had any comments to make, Mayor Pro Temp/Commissioner Wells closed the public comments portion of the public hearing, and Zoning Administrator Lucas welcomed

the requestor (Ms. Strickland) to the podium to share her intentions for the lot and then she fielded questions from the Commissioners.

Mayor Pro Temp/Commissioner Wells shared with Ms. Strickland that if she is planning on putting up a building of some kind on the property, Zoning Administrator Lucas can help her stay in compliance with town ordinances and with the demands of the current sewer moratorium the town is on.

Commissioner Evans also shared regarding expectations on signage in the town's ordinances that he wanted her to be aware of.

Zoning Administrator Lucas followed up with his recommendation that the Board of Commissioner send this request to the Town of Bailey Planning Board for their recommendations and statement of consistency to be presented to the Board of Commissioners.

Commissioner Evans made a motion to send the request to the Planning Board. Commissioner Powell seconded the motion. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Evans: Aye, Powell: Aye, Bissette: Aye, Wilson: Aye.

The second request is for the allowance of tiny homes in an R-40 zoning district on Camp Charles Road. Unfortunately, with the Town's zoning ordinances, this is not an allowed use within the Town of Bailey.

Mayor Pro Temp/Commissioner Wells opened the floor for public comments on this request.

When no one present had any comments to make, Mayor Pro Temp/Commissioner Wells closed the public comments portion of the public hearing.

Zoning Administrator Lucas followed up with his recommendation that the Board of Commissioner send this request to the Town of Bailey Planning Board for their recommendations and statement of consistency to be presented to the Board of Commissioners.

Mayor Pro Temp/Commissioner Wells mentioned that the need for a connection to sanitary sewer in the county will require the Planning Board to consider the requirements of Nash County.

Zoning Administrator Lucas said he would bring that up to the Planning Board.

Commissioner Powell made a motion to send the request to the Planning Board. Commissioner Evans seconded the motion. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Powell: Aye, Evans: Aye, Bissette: Aye, Wilson: Aye.

Mayor Pro Temp/Commissioner Wells closed the Public Hearing.

After a short intermission, Mayor Pro Temp/Commissioner Wells opened the Board of Commissioner's meeting at 7:00pm.

Mayor Pro Temp/Commissioner Wells then welcomed Police Chief Adam Gelo to the podium to provide an update on the Police Department so he can then resume his patrolling of the town since he is on the clock.

Chief Gelo provided an update on where the Town is on hiring officer to build up the department to full coverage (Note: Nash County Sheriff's Department is providing coverage in the interim.). He also shared that all the equipment – minus a few minor things – has come in and is ready to go.

Commissioner Powell asked the Chief if the officer would be on rotation in their patrolling of the town. Chief Gelo stated that all the officers would work day and night shifts that would be on a rotation to prevent burnout of the officers who are all working full-time law enforcement jobs in neighboring jurisdictions. And the working hours of the department will be expanded beyond what they used to be and will focus on the times when crime has been especially prevalent.

Approval of meeting minutes and financials:

Commissioner Evans made a motion to approve the meeting minutes and Commissioner Powell seconded the motion. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Evans: Aye, Powell: Aye, Bissette: Aye, Wilson: Aye.

Commissioner Wilson made a motion to approve the financials and Commissioner Evans seconded the motion. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Wilson: Aye, Evans: Aye, Bissette: Aye, Powell: Aye.

Agenda:

Planning Board: Zoning Administrator Shawn Lucas stated that the Planning Board did not meet in the month of October but the Planning Board will soon determine when they can meet in November. Once the date is determined, the Town's calendar on the website will be updated and a notice will be placed at the front door of Town Hall.

EnviroLink: Mr. Andrew White (the Director of Operations) reviewed the Monthly Activity Report for October. to the Board of Commissioners. He also reported that the flow rates at the wastewater treatment facility have gone down and will continue to go down over time. Since having the flow meter repaired, tracking real numbers has made a difference.

He also shared that a meeting is planned soon with the state regarding an inspection of the wastewater treatment facility, and once the report for the inspection is available, it will be shared with the Board.

Top Notch Lawn Care: Mr. John Thompson (Owner/Operator) shared that they have been trimming some of the right-of-ways around town, as well as the overgrowth from the trees on the right-hand side of the cemetery.

Then, he shared that he will be preparing the Town Trees Assessment for next month for the Board to review.

He also shared that yard waste pickups are going well, though some customers are still leaving foreign, metal objects in their piles that should not be included in the piles.

After that, he shared regarding the original quote for the irrigation system the Town was looking at installing on the vacant lot where the old hardware store used to be on Main Street. He said he kept the pricing the same, and without the sod work, the price would be \$8,575 for the installation of the system.

And finally, he asked if the Board was okay with having the grass in-town cut/trimmed before the Christmas parade, and the Board said it didn't see a problem with it. In fact, as Town Administrator Killion, shared, the price for the cut/trimming is included in the annual budget.

Mayor Pro Temp/Commissioner Wells shared that while he was reviewing the 2021 sewer analysis (The Asset Management Plan & Capital Improvement Plan) by Mack Gay Associates, he noticed that one of the big issues mentioned was a number of manholes located along or in the alleyways that the Town owns that are between streets. He said that multiple manholes could not be located so that we don't know what their condition is. And he said that, at some point, we may need Top Notch to go into these alleyways to see what can be done to clean them up.

Old Business:

Before proceeding into Old Business, Mayor Pro Temp/Commissioner Wells stated that he and Commissioner Bisette had discussed swapping responsibilities so that he will take on the Police Department and Mayor Pro Temp/Commissioner Wells will take on the Sewer & Water Systems. Since Commissioner Bisette's full-time job does not allow him to meet the needs of the Sewer

& Water Systems and there is a lot coming down the pipeline related to sewer and water, they felt a swapping of the roles was needed.

Several Board members voiced agreement with this

Advisory Committees – Mayor Pro Temp/Commissioner Wells directed the Board's attention to the completed Volunteer Advisory Committee Applications that had been received so far and included in their Commissioner packets. He then proceeded to organize them with the Board according to how the applicants had chosen their areas of interest.

He then asked the Board members to call the applicants who have requested to work in their various departments. He said he plans to reach out to the three applicants who have asked to work on water and sewer and to get them working immediately with him on these issues.

He also shared that the intent is for these Advisory Committees to be ongoing, so that they continue after each election cycle, providing continuity with a long-term view and commitment.

The question of whether or not a vote was needed for these Advisory Committees was brought up.

Commissioner Evans asked why the Board would need to vote. He said that these Advisory Committees are volunteer-based. They are not appointed and are available to be changed as needed. Commissioner Bisette said he felt the same way. Commissioner Evans said the whole point was to create a volunteer group, not a voted-in, elected group, where some may serve for a while and some may serve in the short-term, passing along information to those who will serve after them. So, he said he did not see the need for a vote.

Mayor Pro Temp/Commissioner Wells added that it is not a position similar to the Planning Board or Board of Adjustments seat where votes are cast and they are conducting town business. Commissioner Evans agreed and said that they will merely serve as advisors, giving advise to the Commissioners.

Mayor Pro Temp/Commissioner Wells said he will look more into this and revisit it if necessary.

Commissioner Evans added that his understanding of these Advisory Committees was that no decisions would ever be made in the Committee meetings. No votes would be cast. They will just advise their Commissioner who will then take the advise and information shared by the Committee to the Mayor and Board of Commissioners for consideration and potential action. It will actually be the Commissioner who decides what to do with the advice and knowledge shared by the Committee, not the Committee itself. And no decisions will ever be made except by the Board of Commissioners as they choose to vote or not vote on issues brought before them. So, he said again that he wasn't sure why a vote would be needed for these Advisory Committees.

Mayor Pro Temp/Commissioner Wells added that one Commissioner, over their area of responsibility, is not able to gather and research all the information needed for the Board of Commissioners to be able to act on in a timely manner. It is a full-time job. So, the information gathered by the Advisory Committees can provide the Board with what it needs to advise them in ways that will move things a long more wisely and quickly. And since several citizens have come forward with concerns about various departments in the town, such as the cemetery, these committees will allow them to get involved and help the Mayor and Board.

Commissioner Evans added, regarding water and sewer, that the Advisory Committee for water and sewer will be needed to help the Mayor and Board move forward quickly, especially since the negotiations with the City of Wilson are underway and decisions will have to be made quickly, very soon, that are in Bailey's best interests.

RR Bridge/Sandford Street Issue – Mayor Pro Temp/Commissioner Wells shared that the NCDOT has reached out to the Town regarding the stretch of Sandford Street from Deans Street to Main Street that goes under the railroad bridge. One option the NCDOT has suggested is that the Town of Bailey take over this section of the road. He said he had attempted to speak with the railroad company (Carolina Coastal) to find out what the Town would need to know if it were to take over the responsibilities related to taking over this part of the road and stated that he had not heard back from them.

Speed Limit Signs on Vance Street (between Peele Road and Sandford Street) and Stott Street
- Mayor Pro Temp/Commissioner Wells asked Town Administrator Killion to speak on this.

Town Administrator Killion shared that – per the request of the Mayor – he received a quote from Correction Enterprises for the creation of 4 speed limit signs (2 for Vance and 2 for Stott) for \$201.80, which is the best price he has found. He said that this does not require a Board vote but that he just wanted to share this information with the Board to bring them up to date on where we are with getting signage for these two streets.

New Business:

Joe McKemey, McDavid Associates – Mr. McKemey handed out the documentation for what he was about to share regarding two change orders: one for the 2019 CWSRF Sanitary Sewer Replacement Project (CS-370696-02/E-SRP-W-20-0176) and one for the 2020 CWSRF Sanitary Sewer Replacement Project at Brock's Circle (VUR-W-ARP-0026).

Regarding the second change order for the 2019 CWSRF Sanitary Sewer Replacement Project, he summarized that the change order addresses the complete replacement of the Pump Station on Main Street and provides repairs on the Pump Station on Vance Street.

Mayor Pro Temp/Commissioner Wells read a summary of this project and the second change order to the public.

Commissioner Evans made a motion to approve Change Order #2 for the 2019 CWSRF Sanitary Sewer Replacement Project. Commissioner Bissette seconded the motion. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Evans: Aye, Bissette: Aye, Wilson: Aye, Powell: Aye.

Regarding the second change order for the 2020 CWSRF Sanitary Sewer Replacement Project, Mr. McKemey explained that it addresses the failure of the Town of Bailey's existing water line valves serving Elm Street.

Mayor Pro Temp/Commissioner Wells read a summary of this project and the second change order to the public.

Commissioner Evans made a motion to approve Change Order #2 for the 2020 CWSRF Sanitary Sewer Replacement Project. Commissioner Wilson seconded the motion. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Evans: Aye, Wilson: Aye, Powell: Aye, Bissette: Abstained.

Mr. McKemey shared with the Board that he was able to go out to Pace Road and ALT 264 to look at the area regarding the extension of the water line to the new church being built on ALT 264, near Old Smithfield Road.

Mayor Pro Temp/Commissioner Wells summarized the need, presented by the contractor, for water access to the property. He also mentioned that the Bailey Fire Department also requested a fire hydrant be placed there.

Presentation of the 2020/2021 FY Audit – Mr. Lee Grissom (CPA with S. Preston Douglas & Associates, LLP), as the Auditor, presented the report and findings of the audit over an audio/video Zoom call. He said that this audit went very smoothly) compared to the 2019/2020 FY Audit) and was turned around in about 3 months. He added that the work done by the Town's Finance Officer (Mr. Killion), by the outsourced accountant (Mrs. Leslie Jefferson of Overman & Parks CPA), and by himself has proved to be a good working relationship. He then said that they are on pace to complete the 2021/2022 FY Audit by January of 2024 and the 2022/2023 Audit by April or May of 2024; then we will be on pace to complete the 2024 audit on time. He said that Joel and Leslie did a great job in providing everything for this audit and in then closing the books. He said that management provided full access to records, that there were no disagreements and that there were no illegal acts.

During the 2019/2020 FY Audit, there were six (6) findings. This current audit has five (5) findings regarding (1) The Segregation of Duties, (2) The Lateness of the Audit, (3) The Excess of Expenditures over Appropriations, (4) The Failure to Complete Timely Bank Reconciliations, and (5) The Improper Recording of State Awards.

He reminded everyone that the current Finance Officer had nothing to do with the findings of this audit since this is all dealing with old news from the 2020/2021 FY.

He said that the good news is that the General Fund for the 2020/2021 FY increased \$120,000 and the General Fund Reserve went from 50% to 107% (so Bailey doubled its Emergency Fund in the General Fund). He said that, internally, the books are in good order and added that if the Town can keep Mr. Killion around, as well as Mrs. Jefferson and himself, as the team for the next couple fiscal years, we can get the town caught up.

Town Administrator Killion asked Mr. Grissom what he thinks the findings will be for the 2021/2022 FY Audit.

Mr. Grissom said that it is likely that Bailey will still have the Segregation of Duties, Late Audit, and Bank Reconciliations findings. He said the budget overage is unknowable and is out of our hands (since this is a past audit) and that the finding for the improper recording of state awards will be gone. So, the 2021/2022 FY Audit will have three of the five findings.

Mr. Grissom then went over the seven (7) graphs he had Town Administrator Killion include in the Commissioner packets.

When Mr. Grissom shared regarding the viability of the Water and Sewer Funding and how it reported a loss of \$67,133 in the 2020/2021 FY, Town Administrator Killion informed him that during the recent budget for the 2023/2024 FY, the Board (under advisement from the Rural Water Association) approved the creation of two Capital Reserve Funds – one for the Water Utility and one for the Sewer Utility. He then said that this was done to address the trend of losses over the last several years.

Mr. Grissom said that, on the whole, the books are in good shape. He said the Town is lucky to have the outsourced arrangement with Mrs. Leslie Jefferson of Overman & Parks, LLC.

When Mr. Grissom asked if anyone had a questions and none were asked, Town Administrator Killion mentioned to the Board that he included in their packets the Audit Contract for the 2021/2022 FY.

Mr. Grissom finished his presentation and the Zoom call ended.

Mayor Pro Temp/Commissioner Wells stated that we need to keep moving forward with getting caught up on these late audits so we can improve our standing with the State as it relates to how they view Bailey and how Bailey does when applying for new grants. With that said, he directed the Board's attention to the Audit Contract for the 2021/2022 FY. He then asked Town Administrator Killion if the costs for the audit are on par with what they charged us for the previous FY audit, and Town Administrator Killion said that it is the same cost.

Commissioner Wilson made a motion to approve the Audit Contract for the 2021/2022 FY. Commissioner Evans seconded the motion. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Wilson: Aye, Evans: Aye, Powell: Aye, Bissette: Aye.

Closure of HWY 581 for Christmas Parade – Commissioner Bissette, on behalf of the Bailey Chamber of Commerce, presented a Resolution regarding the closure of the portion of HWY 581 that passes over Main Street during the Bailey Christmas Parade.

Commissioner Bissette read the Resolution.

Commissioner Bissette made a motion to approve the Resolution. Commissioner Wilson seconded the motion. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Bissette: Aye, Wilson: Aye, Powell: Aye, Evans: Aye.

Mayor Pro Temp/Commissioner Wells brought up the need for the Board of Commissioners to have more time to discuss issues/matters related to Town business that requires more time and attention than they are getting while meeting only once a month. He then proposed to the Board is that they begin meeting weekly where they discuss various topics in a public forum, and if no topics need to be discussed, then no meetings will be planned. No votes will be taken during these meetings, since votes are conducted during normal monthly Commissioner meetings. And these will be meetings where Advisory Committees can be involved to share information with the Board. All Board members are encouraged to attend, but since some work full-time jobs, it is understood that they cannot all attend every time. So, a quorum is not necessary, since there may be times when there are only 2 or 3 Commissioners present. This is only intended to facilitate discussions around various topics that need more attention than what they get from regular monthly meetings.²

Commissioner Evans mentioned that he and Mayor Pro Temp/Commissioner Wells spoke with the Town Attorney about this matter before making this proposal. He said that they wanted to be able to allow for the Commissioners to talk because we're all doing other things and we need more input (i.e. Advisory Committees). Other towns have staff and they delegate things to the staff who then do research and then bring suggestions to the Commissioners and then the Commissioners listen, take the recommendations into account and present the information to the other Commissioners. As we look at the Town of Bailey and the growth profile and what we see coming with, for instance, water and sewer, there is obviously a need for some additional discussions outside the once-a-month Commissioner meetings. But it has to be done properly within the Statutes and what is allowed. So, when we spoke with the Town Attorney about how we were to go about having further discussions, we understood that these meetings have to be posted for the public because these meetings will be open to the public. And, again, these meetings will be about once a week and will be for discussions only, where the Commissioners

can bounce things off of each other and the Advisory Committees can be present as needed to share information; no votes will be cast; no decisions will be made. And the Commissioners will be able to talk about things like this railroad issue, because it really takes three Commissioners to talk about this issue (Commissioners Powell, Evans and Wells), but, because this weekly meeting doesn't exist, we can't get together and talk about it. And that's what facilitated this whole thought-process. So, we spoke with the Town Attorney and he said that this is what other towns do. And if there is no need for a meeting, it will be cancelled. And we asked the Town Administrator to be in the meeting we had with the Town Attorney to help us make sure we heard everything correctly and will follow the rules. This is the background behind why we are suggesting this.

Commissioner Bisette asked if there would be minutes taken for these meetings.

Commissioner Evans said that since these will be public meeting, minutes will have to be taken by the Town Clerk (Mr. Killion), who will also be present to keep everything running properly.

Commissioner Bisette said he didn't see any negatives with having these weekly meetings.

Mayor Pro Temp/Commissioner Wells mentioned that since it was 8:45pm at this point in the Commissioner Meeting, he said he preferred that everything not be in one meeting every month. Having these weekly meetings will help to make the monthly meetings run better and move faster.

Commissioner Evans said that the weekly meetings will help the Commissioners be better informed for the monthly meetings where decisions will be made. And with some major issues coming up very quickly, he suggested that the Board go ahead and decide on a day and time for these weekly meetings. He asked the Board if anyone had a particular day and time they could meet.

Commissioner Bisette said he would be good with whatever the Board decides and can catch up on what is shared by reviewing the minutes. He said he could also, at times, join the meetings on Zoom or Teams or speakerphone.

Commissioner Powell said he would not be able to attend these meetings since he would be working.

Commissioner Wilson asked when these meetings would happen.

Mayor Pro Temp/Commissioner Wells asked if Thursdays at 10:00am would work and everyone said that would be fine.

Commissioner Evans said this could start on Thursday, October 26th at 10:00am.

Mayor Pro Temp/Commissioner Wells asked for a motion on this matter.

Commissioner Bissette made a motion to start these weekly, open meetings for the discussion of items that come before the Town and for the sharing of information, wherein no decisions or votes will be made. Commissioner Bissette seconded the motion. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Evans: Aye, Bissette: Aye, Powell: Aye, Wilson: Aye.

Public Comments:

Mr. Cecil Hawley asked if there were any flags that would be put up for Veteran's Day. He said that when he ran the Chamber of Commerce, they put up 65 flags every time. He wondered if any flag would be put up for Veteran's Day.

He also asked if the receptacles for the Christmas decorations would be replaced in time to put up the Christmas decorations this year.

Department Head Comments:

Zoning Administrator/Code Enforcer, Shawn Lucas: Zoning Administrator Shawn Lucas said that they had five code cases last month and one zoning permit was issued for Mr. Patino for his fence on the commercial property. He also shared that there will be a Planning Board meeting with two rezoning cases after which they will report back to the Board of Commissioners in December.

Bailey Police Department: Police Commissioner Wells said that we had already heard from Chief Gelo.

Town Administrator, Joel Killion: Town Administrator Killion asked what the Board wanted to do with the quote from Top Notch Lawn Care regarding the installation of the irrigation system for \$8,575.

Mayor Pro Temp/Commissioner Wells asked if the need for the watering of the grass at the empty lot where the old hardware store used to be will be needed in the Fall and Winter.

Commissioner Evans suggested that the Board defer this matter until later into next year and ask Top Notch to hold this quote, as is, until the Board can revisit it near the end of the first quarter of next year.

Commissioner Comments:

Walter Wells: No comment.

Richard Wilson: Commissioner Wilson shared from a report provided to him that it looks like the Cemetery has 331 lots left to sell. If they are sold to in-town folks, the Town will collect \$496,500 and if they are sold to out-of-town folks, the Town will collect \$761,000. And since the Town pays Top Notch about \$2,500 per month to maintain the Cemetery, it looks like the Town will be able to maintain the Cemetery for 16-25 years with these current numbers.

Town Administrator Killion suggested that the Town could offer to buy back unused plots at the rates they were purchased for so the Town can then have additional plots to sell at current rates.

Dillon Bissette: Commissioner Bissette said he is looking forward to the new role as Police Commissioner and that he looks forward to working with the Chief.

He also thanked Mayor Pro Temp/Commissioner Wells for all his work on the water and sewer systems.

Ervin Powell: No comment.

David Evans: No comment.

Mayor's Remarks:

Mayor was not present.

Closed Session:

Commissioner Wells asked for a motion to go into closed session to discuss Personnel Matters [G.S. 143-318.11(a)(6)].

Commissioner Evans made the motion. Commissioner Wilson seconded. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Evans: Aye, Wilson: Aye, Powell: Aye, Bissette: Aye.

Commissioner Evans made a motion to go into open session. Commissioner Powell seconded. Motion carried.

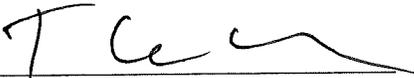
Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Evans: Aye, Powell: Aye, Wilson: Aye, Bissette: Aye.

Commissioner Evans commented regarding the next audit that he sees how the audit team has been gelling and encouraged the Board to keep this team in place. He also added that after all the audits are caught up, he suggested that the Town add cyber analysis to the audit process to prepare for the future and said that this should be added into the current cost with no increase in cost to the Town of Bailey.

Commissioner Powell made a motion to adjourn the meeting. Commissioner Bissette seconded. Motion carried.

Vote: Mayor Pro Temp/Commissioner Wells: Aye, Commissioners Powell: Aye, Bissette: Aye, Evans: Aye, Wilson: Absent.

Meeting adjourned.


Thomas Richards, Mayor


Joel Killion, Town Administrator